

**Cecil Township Municipal Authority**  
**Monthly Meeting**  
**February 18<sup>th</sup>, 2025**

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, February 18<sup>th</sup>, 2025. Chairperson Eron Barnes called the meeting to order at 6:30 PM with Rosanne Rodgers, J. Craig Roach, Darlene Barni, and Brad Smith in attendance. Also present were Attorney Romel Nicholas and Attorney Patrick Gannon of Gaitens, Tucceri, and Nicholas, Larry Lennon Jr. of Lennon, Smith, Souleret Engineers (LSSE); Shana Durig, Business Manager, and Michael J. Zrenchak, Authority Manager.

An audio tape of this meeting is available on the Cecil Township web site.

**MOTION TO APPROVE JANUARY 21<sup>st</sup>, 2025 MINUTES**

The Board voted on a motion by J. Craig Roach, and seconded by Rosanne Rodgers, approving the January 21<sup>st</sup>, 2025 meeting minutes.

**SCARMAZZI HOMES -SILVERCREEK DEVELOPMENT**

Joe Cassidy from Scarmazzi Homes addressed the board regarding switching some of the runs of ductile iron pipe to SDR 26. Originally asked that all runs of ductile iron pipe be replaced with SDR 26 but are now requesting nine runs entirely in cut areas to be considered. A package provided to the Authority Manager showed the requested areas to be changed. Chairperson Barnes confirmed that the Board did receive the packet that was submitted and asked Mr. Lennon if he had reviewed what was submitted. Mr. Lennon stated that in the current Rules and Regulations, ductile iron pipe is required and a modification to the Rules and Regulations for these types of installations would be needed. The depths of the runs requested are not excessive and are within PVC pipe guidelines for installation. If the Board wants to consider the changes, I recommend them. The Authority Manager agreed with the Engineer that the requested changes were reasonable. The Authority Manager asked Solicitor Nicholas for his opinion regarding the request. He stated that this request would be a deviation from the Rules and Regulations, but it is special circumstances to some degree and that it will be covered prospectively with what is done with the Rules and Regulations moving forward. Mr. Smith asked Solicitor Nicholas if we should be concerned about any other deficiency other than the Rules and Regulations. Solicitor Nicholas stated that it was

satisfactory from an engineering standpoint but consistent with what we would project moving forward with the Rules and Regulations. The Authority Manager stated that he requested Mr. Cassidy to present other places that have used SDR 26 Pipe in their projects. It was included in the Board packets.

The Authority Manager asked what the time frame is to start construction; Mr. Cassidy stated the earliest start would be May for the sanitary system.

Chairperson Barnes stated there is time for the Rules and Regulations Committee to review that request



and have it placed on the agenda.

## **ENGINEERS REPORT**

Larry Lennon Jr. from LSSE gave the Board an update on the Lawrence collection system project. The remaining CCTV video was received and being reviewed. Once it starts to warm up, we will get the contractor working on the remaining punch list items for restoration.

Mr. Lennon gave an update on the Treatment Plant contract. It was a productive month, and a lot of work was completed. The treatment plant is in the process of biological startup. Operations did haul in some sludge from the Millers Run Plant, but it was not successful due to the cold weather. We are going to try again this week and start pumping over flow from the Teodori plant.

Recommend approval of Partial Payment No. 20 for Contract No. 21-STP1 (Re-Bid) in the amount of \$260,593.36.

Recommend approval of PENNVEST Payment Requisition No. 21 in the amount of \$295,577.25.

Mr. Lennon mentioned the Authority Manager has an upcoming meeting with EPA about the grant we received from them. Authority Manager explained that it was to clarify some items in the grant application to make sure it is complete and does delay receipt of the funding.

LSSE provided an update on Traditions of America regarding Phase 6 and 7. Currently reviewing quantities requested for bonding.

Update on Silver Creek development. Received the submission about the request that was discussed this evening.

Mount Pleasant Sewer System update. Working on scheduling an update meeting on the item.

Clifford Road low pressure sewer extension request. A resident attended the meeting with his engineer proposing a grinder pump to pump to a manhole with a force main that would remain private for the time being but could be shared with other residents at what time it would have to be dedicated was their proposal. They did submit a formal plan, and it does appear to be feasible. The next step is to issue a sewer availability letter advising that it is acceptable and then laying out the next steps for them. The grinder pump would remain private and would be stated as such in the letter.

Fleehar Plan and Ridgewood Heights Sewer Evaluation. Preparing key maps of the area and bid documents.

Millers Run Pump Station emergency bypass outfall repair. Complete the survey on January 31<sup>st</sup>. Working on the drawings, design, and permitting. Should not take too long to complete and get the permit filed.

Grant application update. There are two new programs currently available. One being the PA Small Water and Sewer which is due April 30<sup>th</sup>, 2025, which has a 15% match. Will talk with Authority Manager for potential projects. The other grant is the Watershed Restoration, which would be for stream bank stabilization and storm water. If there are any stream banks at the plant sites that need addressed, we could potentially do a grant application.



**MOTION TO APPROVE PARTIAL PAYMENT NO. 20 FOR CONTRACT NO. 21-STP1 (RE-BID)**  
**VILLAGE OF LAWRENCE SEWAGE TREATMENT PLANT IN THE AMOUNT OF \$260,593.36.**

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by Darlene Barni, approving the motion for Partial Payment No. 20 in the amount of \$260,593.36 for Contract No. 21-STP1.

**MOTION TO APPROVE PENNVEST PAYMENT REQUISITION NO. 21 IN THE AMOUNT OF**  
**\$295,577.25.**

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Eron Barnes, approving the motion for PENNVEST Payment Requisition No. 21 in the amount of \$295,577.256 for Contract No. 2017-06, Contract No. 21-STP1, Engineering and Permit invoices.

**SOLICITOR REPORT**

Solicitor Nicholas provided an update from the Rules and Regulations Committee. Two pages of paragraphs that would be relevant were circulated for when the point of adopting more of the changes to the Rules and Regulations take place and both deal with grinder pumps.

Changes to the Rules and Regulations were prepared that required the Township's action. Solicitor Gannon from our office sent them over to the Township and confirmed that they advertised it but will not have it on the agenda until March.

Safety manual update. Solicitor Gannon had circulated some comments to both Mr. Smith and Mr. Roach. Mr. Smith had some comments as well. A meeting is scheduled to take place between the February and March Authority meetings to discuss.

Lawrence update. For the Lawrence project, we had a real estate appraiser Gary Bodner come out and initially review the work site before the work started. Now he will come out and review the work site now that it has been completed so he has a before and after picture of the work area. At the plant site Mr. Vuono, who you may remember, was the gentleman that owned property relevant to the ingress and egress of the plant site. He raised a question about a break in a waterline that he believes led to significantly increased water bills. There is a question about whether the break was caused by our contractor and whether it had anything to do with his excess water bill. Currently trying to address Mr. Vuono's questions. The engineer has identified the situation and is going to give us a little more detail.

CHJA mediation update. Judge Benson's office sent some dates in April that he would like to propose another mediation session. The list of issues attendant to the mediation settlement have been circulated to all the managers for their comments.

**BUSINESS MANAGERS REPORT**

Financial Reports – December 2024. Ms. Durig stated that the reports were included in the board member packet. She asked if there were any questions on the reports. There were no questions.

A Debt Service Payment on the 2016 Bonds in the amount of \$65,802.56 was wired on February 4<sup>th</sup>, 2025. Payment was due February 15<sup>th</sup>, 2025.

A maturity notice for CD 00-13013254 was received. The new rates will be available on March 14<sup>th</sup>. Once received, these will be emailed to the board to see how to proceed.



We received the 2024 Financial Audit punch list from the auditor, started to gather the information requested.

The office started putting together the address list with the owner's information for the new Lawrence Premises. The addresses were confirmed on the county website to get the owner's name and mailing address. The billing clerk started putting together a mail merge so when it is time to send out the ready-to-connect letters that information is ready to go.

Chairperson Barnes stated it appears that more of our bills have been set up on ACH to pay the monthly bills. Business Manager said yes.

## **AUTHORITY MANAGER REPORT**

Mr. Zrenchak provided the board with some updates and recommendations on various items.

### **OLD BUSINESS**

- The renewal application for the NPDES permit. Waiting for the draft permit for Cherrybrook WWTP to be issued.
- L&S Wastewater had contacted the Authority about the possibility of acquiring the treatment plant and collection system known as the Monaco Plan. There is no CCTV footage available of the collection system to evaluate the condition. A request for the current billing collection versus delinquency collection was also requested. Without CCTV footage being available to evaluate the condition of the collection system, a final determination is on hold.
- PENNDOT Maintenance Bond for Georgetown Road for the Lawrence Project. No change.
- The renewal application for the Village of Lawrence Teodori is being prepared. Needs to be submitted by no later than March 4<sup>th</sup>, 2025. Forwarded to LSSE for comment prior to submitting to PaDEP.
- The Pickleball facility at 19 Mayview Road. Holding the tap permit to address some questions. They are advertising a 200 plus banquet facility, so we must get some more information on this because there may be some more EDUs needed. The Authority will get paid either way as the facility becomes active usage will be monitored that for a year and if they are using more EDUs than originally requested, they will be billed accordingly.
- Chapter 94 Wasteload Management Reports are due by March 28<sup>th</sup> for calendar year 2024. They are in the process of being completed.
- Last month it was reported that at the Millers Run Pump Station there was an issue with the VFD or the pump. The pump was removed, and the bearing is bad on the pump, it is being repaired. The VFD was also bad, and it has been ordered.

### **NEW BUSINESS**

- No major issues with the rain event this past weekend. Millers Run plant did take on lots of water indicating there are inflow and infiltration problems.
- Issues with the control panel at the Miller Run Pump Station during high flows. These need to be resolved to make sure there are not any service interruptions or unnecessary alarm call outs. How

the panel is controlled now, as soon as it goes into backup mode it does not give any delay time and then to reset it you must physically come out and reset it.

- TOA Phase 6 and 7. Mr. Lennon covered this item in the Engineering Report.
- 38 Meadowcrest Drive. Homeowner was having blockage issues. Lateral connection not installed correctly during construction allowing for root infiltration. Plumbers out to make necessary repairs and correct wye connection to main line and install sight tee for inspection. Recommend Authority contribute something toward repair cost due location of issue. Will work with contractor to get cost and present at the next meeting.
- A candidate was interviewed for the vacant Operator position on February 13<sup>th</sup>. Did have Class A, E Subclass 1,2,3,4 certification but it has lapsed. He worked at Washington East Washington Joint Authority for 20 years. In the process of reviewing references. Will have a recommendation for the March meeting.
- Recommend purchase of some additional lab equipment for the new plant at Lawrence to help maximize efficiency and limit operators traveling back and forth. The 3 big ticket items are a benchtop pH meter, drying oven, and vacuum pump.
- There is a class on May 22<sup>nd</sup>, 2025 for Writing Effective Grant Proposals that I would like to attend. I think it could be beneficial to the Authority. Cost is \$150.00.

**MOTION TO APPROVE, REJECT OR TABLE ADVERTIZEMENT OF CONSTRUCTION CODE ENFORCEMENT AND INSPECTIONS FOR LAWERENCE PROJECT CONNECTIONS SERVICE PROPOSALS**

The Board unanimously voted on the motion by Darlene Barni, and seconded by J. Craig Roach, approved the Advertisement of Construction Code Enforcement and Inspections for Lawrence Project Connections Service Proposals

**MOTION TO APPROVE, REJECT OR TABLE SIGNING ENGAGEMENT LETTER WITH MARK C. TURNLEY, CPA FOR THE 2024 FINANCIAL AUDIT.**

The Board unanimously voted on the motion by Rosanne Rodgers, and seconded by Eron Barnes, approved signing the Engagement Letter with Mark C. Turnley, CPA for the 2024 Financial Audit.

**REVIEW OF CORRESPONDENCE**

There were no comments on the monthly correspondence.

**COMMITTEE REPORTS**

Committee activity covered under Solicitor Report.

**PAYMENT OF EXPENSES/TRANSFER OF FUNDS ETC.**

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Darlene Barni, authorized payment of expenses, reports, and transfers as follows:

- Payment of Expenses/Invoices etc.



- Employee Payroll; 941 Tax Deposit; Employee State Tax Payment

Chairperson Barnes called for comments from the floor.

### **COMMENTS FROM THE FLOOR**

There were no comments from the floor.

### **ADJOURNMENT**

There being no other business, the Board unanimously voted on a motion to adjourn by Eron Barnes, and seconded by J. Craig Roach, the meeting was adjourned at 6:59 PM. The next regular meeting is scheduled for 6:30 P.M. Tuesday, March 18<sup>th</sup>, 2025.

Secretary J. Craig Roach