

Cecil Township Municipal Authority
Monthly Meeting
June 18th, 2024

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, June 18th, 2024. Chairperson Eron Barnes called the meeting to order at 6:30 PM with Rosanne Rodgers, J. Craig Roach, Darlene Barni, and Brad Smith in attendance. Also present were Attorney Romel Nicholas of Gaitens, Tucceri, and Nicholas, Kevin Brett of Lennon, Smith, Souleret Engineers (LSSE); Shana Durig, Business Manager, and Michael J. Zrenchak, Authority Manager.

An audio tape of this meeting is available on the Cecil Township web site.

MOTION TO APPROVE May 21st, 2024 MINUTES

The Board voted on a motion by J. Craig Roach, and seconded by Darlene Barni, approving the May 21st, 2024 meeting minutes.

MOTION TO APPROVE PROCLAMATION RECOGNIZING DONALD V. GENNUSO FOR HIS SERVICE AS A BOARD MEMBER WITH THE CECIL TOWNSHIP MUNICIPAL AUTHORITY

The Board voted on a motion by Eron Barnes, and seconded by Darlene Barni, approving the Proclamation recognizing him for his service as a Board Member with the Cecil Township Municipal Authority.

Chairperson Barnes spoke recognizing Donald V. Gennuso for his years of service as a Board Member with the Cecil Township Municipal Authority and presented him with a proclamation and gift from the Solicitor and Engineer. Authority Manager read the proclamation that was presented to Mr. Gennuso. Mr. Gennuso thanked everyone and said he didn't expect any of this but was very appreciated.

ENGINEERS REPORT

Kevin Brett from LSSE gave the Board an update on the Lawrence collection system project. The work has been completed for the main sewer lines. The contractor is working on the punch list items. As resident complaints are received, they are added to the punch list to be addressed. A walk through with the contractor needs scheduled as well with Cecil Township.

Mr. Brett gave an update on the Treatment Plant contract. Work completed to date includes bar screen installation, stop gates, SBR decanters, HVAC unit, natural gas service, caustic soda storage tank, UV control system, and aeration diffuser system. Contractor anticipates start up to be November 2024. Mele and Mele and Sons will be providing an official time extension request to the board due to equipment delays.

West Penn Power update. Continuing coordination with West Penn Power for the electrical service upgrade to the new treatment plant.

Recommend approval of Partial Payment No. 12 for Contract No. 21-STP1 (Re-Bid) in the amount of \$364,007.59.

Recommend approval of PENNVEST Payment Requisition No. 13 in the amount of \$412,103.17.

MOTION TO APPROVE PARTIAL PAYMENT NO. 13 FOR CONTRACT NO. 21-STP1 (RE-BID) VILLAGE OF LAWRENCE SEWAGE TREATMENT PLANT IN THE AMOUNT OF \$364,007.59.

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by J. Craig Roach, approving the motion for Partial Payment No. 12 in the amount of \$364,007.59 for Contract No. 21-STP1.

MOTION TO APPROVE PENNVEST PAYMENT REQUISITION NO. 13 IN THE AMOUNT OF \$412,103.17.

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Rosanne Rodgers, approving the motion for PENNVEST Payment Requisition No. 13 in the amount of \$412,103.17 for Contract No. 21-STP1, Engineering and Permit invoices.

SOLICITOR'S REPORT

Solicitor Nicholas stated that he only has one item for discussion this evening providing an update on the CHJA Litigation. Houston Borough has not responded to the discovery request or attended the deposition. A sanction order was issued by the judge. A more detailed report will be given next month on the status of the discovery process.

BUSINESS MANAGERS REPORT

Financial Reports – April 2024. Ms. Durig stated that the reports were included in the board member packet. She asked if there were any questions on the reports. There were no questions.

The Authority office is scheduled to be moved by South Hills Movers on July 18th, 2024. Comcast and Bullseye have been scheduled for July 17th, 2024 to move the phone and internet services. IT is also going to move the computer equipment on July 17th, 2024. The office will be shut down briefly during these time periods, but an announcement will be added to our website to inform customers. An inset was included in the June billing informing customers of the move and address change. Vendors are being notified about the address change as well.

The 2023 financial audit is expected to be completed by the end of June. Depending on the auditor's schedule, someone will present the findings of the audit at the July meeting.

AUTHORITY MANAGER REPORT

Mr. Zrenchak provided the board with updates and recommendations on assorted items.

OLD BUSINESS

1. The renewal applications for the NPDES permits for the Millers Run, Teodori and Cherrybrook WWTP have been submitted to the PADEP. Waiting for comments on the applications. No Change.
2. Silver Creek Development has addressed all outstanding technical comments. A meeting took place with the developer at the CTMA offices on May 8th to review the plans submitted. The developer asked for consideration regarding piping to be used, which will require further discussion with LSSE.
3. Working with Traditions of America Phase 5 to resolve maintenance bond issue. No change.
4. Gerber Collision is looking at modifying the property at 55 Mayview Road. They submitted plans for review. LSSE reviewed and sent a comment letter with concerns on February 9th, 2024. We received revised drawing and comment letter, which was reviewed by LSSE, and a letter was sent to the developer on April 23rd, 2024. Waiting for response from Gerber Collision.

5. L&S Wastewater had contacted the Authority about the possibility of acquiring the treatment plant and collection system known as the Monaco Plan. A letter was sent asking for additional information to determine if this is feasible for the Authority. Waiting for a response. No Change.
6. The flow metering equipment included in the capital budget for replace and update has been ordered. Received email that shipment has been delayed. Will schedule installation once it arrives.
7. Millers Run Pump Station. The backup system for the pump station was installed. This will allow the VFD's to be bypassed if there is an issue, but still provide pump protection and let the station be operational. The pumps are designed to run only through the VFD's and if they go down, the pumps don't run. System was tested and is now operational. This was a capital improvement item in the capital budget.
8. The Agreement for the waterline extension by PAWC for the new Treatment Plant has been executed and returned. The Authority was contacted by PAWC saying they are not able to make an agreement that is half down and half upon completion. They said the check can be voided and reissued or the remaining balance can be paid. The best solution is just to pay the remaining balance not to delay the installation of the waterline. The PAWC is finalizing everything and will notify us when the line is going to be installed.
9. Annual maintenance for stand-by generators for all locations has been completed. They are providing a quote to replace the batteries for the generators, Automatic Transfer Switches, and coolant hoses for the units. The hoses have not been replaced and the batteries are getting old but checked out in normal range. Quotes have been provided but have not been able to review. Will provide an update next month once they are reviewed. These items are not part of the maintenance contract and can be budgeted for next year.
10. It was reported last month that #2 pump at Millers Run Pump Station and #2 pump at the Cherrybrook Pump Station were removed and sent out for repair. Once repairs completed and pumps returned, they will be put back into service.
11. The property at 19 Mayview Road is being subdivided into 2 parcels. The one parcel is being proposed to be used to build a pickleball facility. The engineer for the project has been in contact with the Authority to see what is necessary as part of the subdivision and if a planning module is necessary. Once I have further information, I will include LSSE in the discussion and keep the board updated.
12. The 2023 Ford F-350 and 2014 Ford F-150 both passed the annual inspection. There is a recall on the F-350 axle shaft. The part has been ordered and will be installed once it arrives at the dealer.

NEW BUSINESS

1. The UV (ultraviolet) disinfection system at the Millers Run WWTP is giving erratic readings on the display. Speaking with technical support, they do not feel it is the monitoring system circuit board, it is the UV sensor. This sensor is \$3400.00. The part is necessary and has been ordered.
2. Maple Ridge Pump Station is having various pump control issues. Pump station has been sending erratic alarms for high water. Working with manufacturer to correct. Found some issues with control settings and adjusted. Will monitor to see if this corrects the problem.
3. Health care renewal is due in August. It was discussed to get another quote to compare premiums. A quote has been received from MEIT and distributed to the board for review. Our premium with our current broker is \$6074.24 and is the only plan offered. MEIT provides different options. They can offer

both UPMC and Highmark plans. If 1 employee wants the UPMC plan and 3 employees want the Highmark plan, it can be accommodated. MEIT Highmark PPO 10, which the best the offer, is 2% less than what we currently pay for a cheaper Highmark plan. If they would go with a UPMC plan, it is a 7% savings over our current plan. If we would stay with our current plan, Highmark Performance Blue through MEIT, it is a 12% savings. If we stay with our current broker, the annual premium would be \$67,000.00 versus \$59,000 with MEIT. If we would go with the MEIT proposal the Authority could save on premiums and offer greater flexibility to our employees.

4. Phone system upgrades. Quotes from Advent and Full-Service Network were forwarded to the Board. The quote from Full-Service Network is \$20.00 less per month than the Advent quote. We currently pay \$318.00 per month for the traditional phone lines and by going with this new system, we would be saving over half of what is currently paid. Chairperson Barnes asked if making the switch would affect emergency calls for the pump stations. Authority Manager stated that this upgrade is only for the business office. Upgrading the phone service for the Pump Stations in the future is being researched.
5. Cell phone upgrades. Having issues with current phones. Verizon was difficult to deal with resolving these issues. T-Mobile provide a quote of \$97.00/month versus \$127.00/month with Verizon. T Mobile offered to provide a phone to try their coverage strength before making any decision. Chairperson Barnes said she like the opportunity to test the phone service through out the Township, because with any service provider there are bad spots for service.
6. Donald Teyssier approached the Authority about Road Name consideration for the Klinger Road Pump Station. The property for that project was donated to the Authority by his family. He is asking if the access road can be named Teyssier Way or something similar. More research needs done to see if it can be accommodated.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

PAYMENT OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, authorized payment of expenses, reports, and transfers as follows:

- Payment of Expenses/Invoices etc.
- Employee Payroll; 941 Tax Deposit; Employee State Tax Payment


Chairperson Barnes called for comments from the floor.

COMMENTS FROM THE FLOOR

There were no comments from the floor.

ADJOURNMENT

There being no other business, the Board unanimously voted on a motion to adjourn by Eron Barnes, and seconded by J. Craig Roach, the meeting was adjourned at 6:58 PM. The next regular meeting is scheduled for 6:30 P.M. Tuesday, July 16th, 2024.


Secretary