

Cecil Township Municipal Authority
Monthly Meeting
May 21st, 2024

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, May 21st, 2024. Chairperson Eron Barnes called the meeting to order at 6:30 PM with Rosanne Rodgers, J. Craig Roach, Darlene Barni, and Brad Smith in attendance. Also present were Attorney Romel Nicholas of Gaitens, Tucceri, and Nicholas, Larry Lennon Jr. of Lennon, Smith, Souleret Engineers (LSSE); Shana Durig, Business Manager, and Michael J. Zrenchak, Authority Manager.

An audio tape of this meeting is available on the Cecil Township web site.

MOTION TO APPROVE April 16th, 2024 MINUTES

The Board voted on a motion by J. Craig Roach, and seconded by Darlene Barni, approving the April 16th, 2024 meeting minutes.

MOTION TO RATIFY PERSONNEL APPOINTMENT (WASTEWATER TREATMENT PLANT OPERATOR)

Chairperson Barnes asked for discussion prior to the motion. Authority Manager stated that the candidate passed the drug screen and pre-employment physical. The Board voted on a motion by Eron Barnes, and seconded by J. Craig Roach, to approve ratifying the personnel appointment of wastewater treatment operator.

ENGINEERS REPORT

Larry Lennon Jr. from LSSE gave the Board an update on the Lawrence collection system project. The work has been completed for the main sewer lines, grinder pumps have been installed, and most of the paving restoration has been completed. The restoration work still must be completed. We are addressing resident complaints. Contractor was on schedule for completion of the project. A drawing showing the residents that can connect to the sewer system prior to completion of the new treatment plant is available for review. These areas are highlighted in red. There are 78 homes that can connect. A review of the final quantities will be completed, but it appears we will be under budget for the project.

Recommend approval of Partial Payment No. 12 for Contract No. 2017-06 (Re-Bid) in the amount of \$383,648.13.

Mr. Lennon gave an update on the Treatment Plant contract. A lot of work inside the control building has been completed that includes installation of the blowers, aeration lines, lighting, and electrical work.

West Penn Power update. A meeting took place today about the service to the new plant. They will need to install 2 new utility poles that were not in the original design. A pad mounted transformer will now be needed. They are going to provide the Authority with a cost for the work that needs completed. They anticipate that the work will begin in 4 to 6 weeks.

Mele and Mele and Sons has provided a construction schedule. As per the schedule, they anticipate that startup of the new plant will be in November, but the conversion and demolition of the old Teodori plant will extend into 2025.

Recommend approval of Partial Payment No. 11 for Contract No. 21-STP1 (Re-Bid) in the amount of \$726,821.58.

A change order for Total Suspended Solids probes for the new treatment plant has been requested by the operations staff. These probes will help with sludge management at the plant. It is a good idea to add these as it will also help with the automatic treatment process. The cost of the change order would be \$21,095.86. This will be sent over to the contractor to execute and then present at next month's meeting.

Recommend approval of PENNVEST Payment Requisition No. 12 in the amount of \$753,433.22.

Chairperson Barnes stated that normally the two partial payments would normally be added together for the PENNVEST payment request, but it is not this time due to using funds from the local share at this point of the contract. Mr. Lennon stated that there is an LSA grant to be used, the Authority committed Capital funds, and the Township committed funds to the project. The collection system contract of the project is in the local share portion for payment. There are still PENNVEST funds available for the Treatment plant contract but not for the Collection System contract.

MOTION TO APPROVE PARTIAL PAYMENT NO. 12 FOR CONTRACT NO. 2017-06 (RE-BID) CONSTRUCTION OF SANITARY SEWERS AND APPURTENANCES IN THE AMOUNT OF \$ 383,648.13.

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by J. Craig Roach, approving the motion for Partial Payment No. 12 in the amount of \$ 383,678.72 for Contract No. 2017-06.

MOTION TO APPROVE PARTIAL PAYMENT NO. 11 FOR CONTRACT NO. 21-STP1 (RE-BID) VILLAGE OF LAWRENCE SEWAGE TREATMENT PLANT IN THE AMOUNT OF \$726,821.58.

The Board unanimously voted on a motion by Darlene Barni, and seconded by Eron Barnes, approved the motion for Partial Payment No. 11 in the amount of \$ 726,821.58 for Contract No. 21-STP1.

MOTION TO APPROVE PENNVEST PAYMENT REQUISITION NO. 12 IN THE AMOUNT OF \$ 753,433.22.

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by J. Craig Roach, approving the motion for PENNVEST Payment Requisition No. 11 in the amount of \$ 753,433.22 for Contract No. 2017-06, Contract No. 21-STP1, Engineering and Permit invoices.

MOTION TO APPROVE, REJECT OR TABLE AUTHORIZING

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, approved Change Order No. 3 for Contract No. 21-STP1 (Re-Bid) Village of Lawrence Sewage Treatment Plant for the installation of TSS probes in the SBR basins.

SOLICITOR'S REPORT

Solicitor Nicholas stated that he only has one item for discussion this evening which requires a brief executive session to provide an update on the CHJA Litigation.

BUSINESS MANAGERS REPORT

Financial Reports – March 2024. Ms. Durig stated that the reports were included in the board member packet. She asked if there were any questions on the reports. There were no questions.

Ms. Durig stated that the 2023 financial audit was started last Thursday. Chairperson Barnes asked if there is an expected completion date yet. Ms. Durig the auditor has not given a completion time yet. Chairperson Barnes asked when we have the auditor present the audit and Ms. Durig stated after it is completed.

AUTHORITY MANAGER REPORT

Mr. Zrenchak provided the board with updates and recommendations on assorted items.

OLD BUSINESS

1. The renewal applications for the NPDES permits for the Millers Run, Teodori and Cherrybrook WWTP have been submitted to the PADEP. Waiting for comments on the applications. No Change.
2. Silver Creek Development has addressed all outstanding technical comments. A meeting took place with the developer at the CTMA offices on May 8th to review the plans submitted. The developer asked for consideration on some items which will require further discussion with LSSE.
3. Working with LSSE to resolve issues with Traditions of America Phase 5.
4. Gerber Collision is looking at modifying the property at 55 Mayview Road. They submitted plans for review. LSSE reviewed and sent a comment letter with concerns on February 9th, 2024. We received revised drawing and comment letter, which was reviewed by LSSE, and a letter was sent to the developer on April 23rd, 2024. Waiting for response from Gerber Collision.
5. L&S Wastewater had contacted the Authority about the possibility of acquiring the treatment plant and collection system known as the Monaco Plan. A letter was sent asking for additional information to determine if this is feasible for the Authority. Waiting for a response. No Change.
6. The flow metering equipment included in the capital budget for replace and update has been ordered. will schedule installation once it arrives.
7. Millers Run Pump Station. The backup system for the pump station has been put on the schedule for installation. This would allow the VFD's to be bypassed if there is an issue, but still provide pump protection and let the station be operational. The pumps are designed to run only through the VFD's and if they go down, the pumps don't run. This was a capital improvement item in the capital budget.
8. The Agreement for the waterline extension by PAWC for the new Treatment Plant has been executed and returned. PAWC is finalizing everything and will notify us when the line is going to be installed

NEW BUSINESS

1. Annual maintenance for stand-by generators for all locations has been completed. They are providing me quote to replace the batteries for the generators, Automatic Transfer Switches, and coolant hoses for the units. The hoses have not been replaced and the batteries are getting old but checked out in normal range These items are not part of the maintenance contract and can be budgeted for next year.
2. It was reported last month that #2 pump at Millers Run Pump Station was not pumping correctly after the storm events. The pump is tripping the breaker and is showing motor damage. It was removed and sent out for repair.

3. #2 pump at the Cherrybrook Pump Station also having issues. It was checked when the #2 pump at Millers Run Pump Station was being inspected. It was determined that the mechanical seal, bearings, and seals failed. The impeller is worn as well. Repair cost is \$3,565.00 versus \$10,125.00 new. It was sent out for repair.
4. The property at 19 Mayview Road is being subdivided into 2 parcels. The one parcel is being proposed to be used to build a pickleball facility. The engineer for the project has been in contact with the Authority to see what is necessary as part of the subdivision and if a planning module is necessary. Once I have further information, I will include LSSE in the discussion and keep the board updated.
5. The 2023 Ford F-350 and 2014 Ford F-150 are due for annual inspection. The F-350 will have the oil changed and tires rotated as part of the inspection. New tires and oil change were completed on the F-150 back in January. There is a recall on the F-350 axle shaft. The part has been ordered and will be installed once it arrives at the dealer.
6. The Southpointe Pump Station across from Technology Drive on Southpointe Boulevard needs to have the landscaping addressed at the facility. There is currently mulch at this site and the weeds continually grow and mulch needs refreshed. I would like something that does not require a lot of maintenance on the part of the Authority. Will get some prices and ideas for the meeting next month.
7. The UV (ultraviolet) disinfection system at the Millers Run WWTP is giving erratic readings on the display. It appears the circuit board is failing. We are trying a few troubleshooting options to see if it can be resolved. Vendor is getting me pricing for the monitoring system circuit board and UV sensor if the problem cannot be resolved. Replacement bulbs are going to be on sale and if the pricing is good I will order some to have for replacement. The bulbs are maintenance items and recommend they be changed yearly.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

PAYMENT OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, authorized payment of expenses, reports, and transfers as follows:

- Payment of Expenses/Invoices etc.
- Employee Payroll; 941 Tax Deposit; Employee State Tax Payment

Chairperson Barnes called for comments from the floor.

COMMENTS FROM THE FLOOR

There were no comments from the floor.

Chairperson Barnes called for a motion for an executive session to discuss personnel matters, litigation, and property.

MOTION FOR EXECUTIVE SESSION FOR PERSONNEL MATTERS, LITIGATION, and PROPERTY

The Board unanimously voted on a motion by Eron Barnes, and seconded by Rosanne Rodgers, to enter executive session at 6:50 pm.

The board came out of executive session at 7:15 PM.

ADJOURNMENT

There being no other business, the Board unanimously voted on a motion to adjourn by Eron Barnes, and seconded by J. Craig Roach, the meeting was adjourned at 7:15 PM. The next regular meeting is scheduled for 6:30 P.M. Tuesday, June 18th, 2024.



Secretary

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