

Cecil Township Municipal Authority
Monthly Meeting
April 16th, 2024

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, April 16th, 2024. Vice Chairperson Rosanne Rodgers called the meeting to order at 6:33 PM with J. Craig Roach, Darlene Barni, and Brad Smith in attendance. Eron Barnes attended the meeting via Zoom. Also present were Attorney Romel Nicholas of Gaitens, Tucceri, and Nicholas, Larry Lennon Jr. of Lennon, Smith, Souleret Engineers (LSSE); Shana Durig, Business Manager, and Michael J. Zrenchak, Authority Manager.

An audio tape of this meeting is available on the Cecil Township web site.

MOTION TO APPROVE March 19th, 2024 MINUTES

The Board voted on a motion by Darlene Barni, and seconded by J. Craig Roach, approving the March 19th, 2024 meeting minutes.

ENGINEERS REPORT

Larry Lennon Jr. from LSSE gave the Board an update on the Lawrence collection system project. The project is progressing well. Paving contractor to mobilize April 25th. They are estimating the work to be completed in one week, weather dependent. Rudzik plans to complete all sewer work and restoration by mid-May. The project is close to budget. The contract had an item for trench restoration for asphalt pavement which had low quantities, but the item for stone had high quantities so it balanced out keeping the project close to budget. A review of the paving restoration was conducted with the Township and some of the alleys and intersections did not hold up to the heavy equipment traffic during construction. The asphalt in the alleys was very thin. To complete the restoration, some additional improvements are needed in these areas. The additional work would be in the order of \$50,000 for these improvements. The final quantities are being determined and once the paving is completed a field measurement will be completed to confirm prior to submitting the change order for approval at the board meeting next month. Mr. Lennon asked if there were any questions about the paving. There were no questions.

Recommend approval of Partial Payment No. 11 for Contract No. 2017-06 (Re-Bid) in the amount of \$355,678.72.

Mr. Lennon gave an update on the Treatment Plant contract. Work this month includes painting of door frames, garage door installation, HVAC, and other site work. The construction schedule has been requested from the contractor for equipment delivery, work completion, and plant start up. Contractor is only providing general dates and are waiting for firm dates from the equipment vendors for equipment deliveries. Will be sending letters requesting the formal schedule from Mele and Mele and Sons. The schedule is necessary to determine the connection dates for the residents as well as final budgets on engineering and other items. The other potential schedule impact, which is outside of Contract No. 21-STP1, is with West Penn Power. There are supposed to be installing transformers at the new treatment plant site and electrical wires for service to the new plant. They advised that one of the 3 phase power lines on Georgetown Road had burnt up about a year ago and was never repaired or replaced. They are currently looking into what happened and what is needed to correct the problem and repair it. It is currently in the planning stages, but they are giving us preference since we notified them of the project 3 years ago and since it is currently under construction. Hopefully this will not extend the completion date past Mele and Mele's proposed schedule. Will keep working with West Penn Power and have an update at next month's board meeting.

Recommend approval of Partial Payment No. 10 for Contract No. 21-STP1 (Re-Bid) in the amount of \$228,831.37.

Recommend approval of PENNVEST Payment Requisition No. 11 in the amount of \$622,518.36.

Traditions of America Phase 5 update. They did meet the technical requirements and resubmitted the record drawings with the requested revisions. The maintenance bond was requested to have the amount increased based on current municipal bidding. A letter will be issued to Traditions of America

Two appropriations were submitted to the Senators for the Lawrence Project Phase 2. Congress recently opened these requests.

MOTION TO APPROVE PARTIAL PAYMENT NO. 11 FOR CONTRACT NO. 2017-06 (RE-BID) CONSTRUCTION OF SANITARY SEWERS AND APPURTENANCES IN THE AMOUNT OF \$ 355,678.72.

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Darlene Barni, approving the motion for Partial Payment No. 11 in the amount of \$ 355,678.72 for Contract No. 2017-06.

MOTION TO APPROVE PARTIAL PAYMENT NO. 10 FOR CONTRACT NO. 21-STP1 (RE-BID) VILLAGE OF LAWRENCE SEWAGE TREATMENT PLANT IN THE AMOUNT OF \$228,831.37.

The Board unanimously voted on a motion by Darlene Barni, and seconded by Rosanne Rodgers, approved the motion for Partial Payment No. 10 in the amount of \$ 228,831.37 for Contract No. 21-STP1.

MOTION TO APPROVE PENNVEST PAYMENT REQUISITION NO. 11 IN THE AMOUNT OF \$ 622,518.36.

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Eron Barnes, approving the motion for PENNVEST Payment Requisition No. 11 in the amount of \$ 622,518.36 for Contract No. 2017-06, Contract No. 21-STP1, Engineering and Permit invoices.

MOTION TO APPROVE, REJECT OR TABLE AUTHORIZING SIGNING OF SEWER ACCEPTANCE RESOLUTION 2024-01 FOR TRADITIONS OF AMERICA PHASE 5 BETWEEN MH 4-10 TO MH 5-9.

The Authority Manager asked the Vice Chairperson for a brief discussion on the sewer acceptance resolution prior to a motion and a second. Mr. Lennon stated that the maintenance bond estimate that was provided by the contractor did not reflect current pricing and they are disputing the revised bond amount. Authority Manager would like to amend the agenda for the motion for signing Resolution 2024-01 conditional to resolution of the maintenance bond.

MOTION TO AMEND THE AGENDA TO INCLUDE THE MOTION AUTHORIZING SIGNING OF SEWER ACCEPTANCE RESOLUTION 2024-01 FOR TRADITIONS OF AMERICA PHASE 5 BETWEEN MH 4-10 TO MH 5-9 CONTINGENT ON RESOLUTION OF THE MAINTENANCE BOND.

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Darlene Barni, approving the motion to amend the agenda to include the motion to authorize signing of Sewer Acceptance Resolution 2024-01 for Traditions of America Phase 5 between MH 4-10 To MH 5-9 contingent on resolution of the maintenance bond.

MOTION TO AUTHORIZE SIGNING OF SEWER ACCEPTANCE RESOLUTION 2024-01 FOR TRADITIONS OF AMERICA PHASE 5 BETWEEN MH 4-10 TO MH 5-9 CONTINGENT ON RESOLUTION OF THE MAINTENANCE BOND.

The Board unanimously voted on a motion by Eron Barnes, and seconded by Darlene Barni, approving the motion to amend the agenda to include the motion to authorize signing of Sewer Acceptance Resolution 2024-01 for Traditions of America Phase 5 between MH 4-10 To MH 5-9 contingent on resolution of the maintenance bond.

SOLICITOR'S REPORT

Solicitor Nicholas stated that several items for discussion this evening have been covered. An executive session will be needed to provide an update on the CHJA Litigation. The Authority Manager also has some items for discussion during executive session.

The Authority Manager gave the Board an update on the status of the Pennsylvania American Water Line Extension for the Lawrence project. The project was approved at last month's meeting. There were some questions on the agreement which were being handled by their legal department. Once resolved, the agreement will be sent to the Authority for review. Once reviewed by the solicitor and found to be acceptable, the agreement can be executed.

BUSINESS MANAGERS REPORT

Financial Reports – February 2024. Ms. Durig stated that the reports were included in the board member packet. She asked if there were any questions on the reports. There were no questions.

Ms. Durig stated she still has not received the Statement of Financial Interests for 2023 that she distributed. They need completed and returned by May 1st. If anyone needs a replacement, please let her know.

AUTHORITY MANAGER REPORT

Mr. Zrenchak provided the board with updates and recommendations on assorted items. no written report submitted this month due to flooding from rain events.

OLD BUSINESS

1. The renewal applications for the NPDES permits for the Millers Run, Teodori and Cherrybrook WWTP have been submitted to the PADEP. Waiting for comments on the applications. No Change.
2. Silver Creek Development has addressed all outstanding technical comments. The remaining items are administrative. Waiting to hear back from developer.
3. Working with LSSE to resolve issues with Traditions of America Phase 5. Covered under Engineer's Report.
4. Gerber Collision is looking at modifying the property at 55 Mayview Road. They submitted plans for review. LSSE reviewed and sent a comment letter with concerns on February 9th, 2024. We received revised drawing and comment letter. A copy of both was forwarded to LSSE. On Going.
5. L&S Wastewater had contacted the Authority about the possibility of acquiring the treatment plant and collection system known as the Monaco Plan. A letter was sent asking for additional information to determine if this is feasible for the Authority. Waiting for a response. No Change.

NEW BUSINESS

- We did have some flooding with the rain event last week as all 3 treatment plants had excess water. The Maple Ridge Pump Station on Morganza Road was underwater, no damage to any of the equipment but the water reached the bottom of the access doors on the stand-by generator. Will need to consider raising the generator up one or two feet to keep out of the flood plain. The Cherrybrook WWTP has a culvert in front of the control building that will overflow the banks and enter the control building. Sandbags would help water from entering the building. No major issues at the Teodori and Millers Run WWTPs.
- The Millers Run Pump Station has an overflow pipe that goes to the creek. There is no duckbill or tide gate on this pipe to prevent the creek from backflowing into the wet well if the creek rises. If it does backflow into the wet well, we are pumping excess water. This is a critical item that will need addressed. Will work with LSSE to see if any DEP permits are needed to for construction due to the pipe location.
- The #2 pump at Millers Run Pump Station was not pumping at capacity after the rain event. We are going to pull the pump and inspect the pump for obstructions, possibly an issue with the impeller. This pump has previously been removed from service and repaired. Also have the air release valve for #2 pump fail. Repair kits were ordered to make the repairs and to have one in stock if needed in the future.
- The flowmeter at the Cherrybrook WWTP was done. We put money into the capital budget to replace flowmeters this year.
- Update on the 2 additional easements needed for the Lawrence Project. Contact was made with the property owners, and they were given the proposed easement documents for review. Will follow up to answer any questions and get easements signed if owners are agreeable.
- The spring heavy user maintenance plan for PENNDOT was due by 4/1/2024. It was completed and submitted. It was approved and an executed copy was returned.
- We received calls from a couple of residents regarding lateral issues. Robinson Pipe Cleaning was scheduled to do line cleaning and televising on a couple of areas that we have been monitoring for issues, so we inspected these laterals. A problem with the lateral was discovered at 2035 Sir Patrick Drive. There is an approximate 60% blockage in the pipe between the wye and the sight tee, which is the responsibility of the Authority. It is hard to determine when or how the damage occurred. The homeowner had a plumber do an inspection of the lateral but the video footage that was provided not very clear, so we wanted to video and review to determine the problem.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

PAYMENT OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by Eron Barnes, authorized payment of expenses, reports, and transfers as follows:

- Payment of Expenses/Invoices etc.
- Employee Payroll; 941 Tax Deposit; Employee State Tax Payment

Chairperson Barnes called for comments from the floor.

COMMENTS FROM THE FLOOR

There were no comments from the floor.

Vice Chairperson Rodgers called for a motion for an executive session to discuss personnel matters, litigation, and property.

MOTION FOR EXECUTIVE SESSION FOR PERSONNEL MATTERS, LITIGATION, and PROPERTY

The Board unanimously voted on a motion by Eron Barnes, and seconded by Rosanne Rodgers, to enter executive session at 6:56 pm.

The board came out of executive session at 7:14 PM.

MOTION TO APPROVE, REJECT OR TABLE OFFICE LEASE CONTINGENT ON SOLICITOR'S REVIEW OF THE LEASE AGREEMENT.

The Board unanimously voted on a motion by Darlene Barni, and seconded by Brad Smith, to approve office lease contingent on solicitor's review of the Lease Agreement.

ADJOURNMENT

There being no other business, the Board unanimously voted on a motion to adjourn by J. Craig Roach, and seconded by Darlene Barni, the meeting was adjourned at 7:15 PM. The next regular meeting is scheduled for 6:30 P.M. Tuesday, May 21st, 2024.



Secretary