

Cecil Township Municipal Authority
Monthly Meeting
March 19, 2019

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, March 19, 2019 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 5:02 PM with Richard Barnes, Frank Ziembra, Blane Volovich, and Patricia Mowry in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Walter O'Shinski P.E, and Gregory Gennuso, Administrator. Donald V. Gennuso attended the meeting remotely by phone.

MINUTES OF FEBRUARY 19, 2019

The Board on a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziembra approved the minutes of February 19, 2019.

ENGINEER'S REPORT

CECIL ELEMENTARY SCHOOL APARTMENT CONVERSION & TAP-IN FEE

To be discussed in executive session.

WINDSOR WOODS PHASE 6A PERFORMANCE AND PAYMENT BOND
RELEASE

Walter O'Shinski informed the Board that the project was complete, sewers have been accepted, and the authority has received the maintenance bond. Walter recommends the release of the bond in the amount of \$75,213.67. The Board by a unanimous vote on a motion by Frank Ziembra and a second by Patricia Mowry approved the bond release.

MACK INDUSTRIES UPDATE

To be discussed in executive session

WILCOX CONCRETE POOL WALKWAY ENCROACHMENT

Walter O'Shinski informed the Board that a resident has built a pool that has the concrete apron encroaching over the sewer easement. The resident did get a building permit and has acknowledged that the concrete encroaches and has agreed to sign the easement agreement. Walter recommended signing this encroachment agreement. The Board by a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziembra approved signing the encroachment agreement.

RELEASE OF PAY ESTIMATE 8 FOR MCCONNELL TRAILS LLC

Walter O'Shinski informed the Board that the all the quantities for this pay estimate have

been verified by the KLH inspector. Walt recommends signing this pay estimate for \$21,724.00. The Board by a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziemba approved the release.

HANCOCK DEED OF EASEMENT APPROVAL

Walter O'Shinski informed the Board that this is a small subdivision of lots and one of the lots already has service, the second lot does not have service and the owner does not plan on selling the lot, but it was recommended the owner grant an easement to the Authority so that if in the future it is sold, sanitary sewer can be extended to the property. Walt recommends signing the easement. The Board by a unanimous vote on a motion by Frank Ziemba and a second by Patricia Mowry approved signing the easement.

AUTHORIZE SIGNING WINDSOR WOODS PHASE 6B PREDEVELOPER AGREEMENT

Walter O'Shinski informed the Board that the next phase in Windsor Woods, phase 6B, is ready to be started and the developer provided our standard pre-developer agreement. Walt recommends signing the agreement. The Board by a unanimous vote on a motion by Frank Ziemba and a second by Patricia Mowry approved signing the agreement.

LAWRENCE UPDATE

Walter O'Shinski informed the Board that he spoke with Dan Mikesic of Pennvest in regards to the second review of the Lawrence project which would be required for a Pennvest loan of this amount. Walter explained that the second review could be done by an engineering firm of the Boards choosing and that the costs of that review are reimbursable with Pennvest. Walter also informed the Board that the second review is typically done when the project is in 20-40% of the design phase and we are past that time, so a second level review makes sense at this time.

Walter O'Shinski, explained that it seemed to make sense to pursue a review of the two options that have been discussed in order to help the Board make a decision and also to review the costs of the projects in order to confirm the feasibility of them. Walter recommended the firm of Lennon, Smith, Souleret Engineering, Inc. The Board by a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziemba authorized Walter to get a proposal from Lennon, Smith, Souleret Engineering, Inc for review of the Lawrence project.

WINDCREST DRIVE UPDATE

Walter O'Shinski updated the Board on the Windcrest Drive sanitary sewer replace which the Board received a grant for the work from LSA. Walt spoke with Eric Tissue and said that the design for this project is 50% done and that he could everything done in one month from now.

SOLICITOR REPORT

Romel Nicholas requested an executive session at the end of the meeting for discussion of the CHJA litigation, property acquisition and personnel matter.

BUSINESS MANAGER REPORT

FEBRUARY 2019 FINANCIAL REPORT

Greg Gennuso circulated the February 2019 financial report for review.

PREAUX WATER LEAK ADJUSTMENT

Greg Gennuso explained to the Board that the Preaux's at 92 Mawhinney had a water line break from the house to the garage and the water leaked into the yard and not into the sewer. Greg further explained that the repairs were completed by the homeowner and the water usage has returned back to normal. Greg suggested a credit of \$300 based on the water data from the water company. The Board by a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziembra authorized the credit. Blane Volovich arrived at the meeting and abstained from voting.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Blane Volovich and a second by Frank Ziembra authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

COMMENTS FROM THE FLOOR

Supervisor Frank Egizio had questions on the Lawrence project. His first question was "Was any land acquired for the plant?" Walter O'Shinski answered that the authority has not purchased any land for the plant and that the costs for that new plant were prohibitive and the Board had a study done to see if the existing site at Teodori could be updated to keep the costs down. Frank's second question was "What were the costs?" Walter

O'Shinski responded that the new treatment plant currently was at \$15 million dollars. Frank's third question was "How much money is allocated for the project so far?" Walter O'Shinski replied that the Supervisors pledged \$1 million, the Municipal Authority has pledged \$ 1.5 million and limited grant money is available with up to a possible \$1 million from LSA. Frank requested monthly or quarterly updates from a representative. Walter Oshinski replied that updates would not be needed until after the second level review is completed and at that time the Authority would have public meetings to answer questions.

EXECUTIVE SESSION FOR CHJA LITIGATION

The Board by a unanimous vote on a motion by Blane Volovich and a second by Frank Ziembra entered into an executive session at 5:36 pm. The Board exited the executive session at 6:18 pm. The executive session brought forth no motions.

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziembra, the meeting was adjourned at 6:18 P.M. The next regular meeting is scheduled for 5:00 P.M. Wednesday, April 17, 2019.

Secretary