

Cecil Township Municipal Authority
Monthly Meeting
January 15, 2019

The Cecil Township Municipal Authority held its reorganization and regular monthly meeting on Tuesday, January 15, 2019 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 5:00 PM with Blane Volovich, Richard Barnes, Frank Ziemba, and Patricia Mowry in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers, Walter O'Shinski P.E, and Gregory Gennuso, Administrator. Donald V. Gennuso attended the meeting remotely by phone.

MINUTES OF DECEMBER 18, 2018

The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziemba approved the minutes of December 18, 2018. Patricia Mowry abstained.

REORGANIZATION

Richard Barnes motioned for the nomination of officers for 2019.

The Board by a unanimous vote on a motion by Richard Barnes and a second by Frank Ziemba nominated and appointed the officers listed below:

Donald V. Gennuso, Chairman
Blane Volovich, Vice Chairperson
Richard Barnes, Secretary/Treasurer
Frank Ziemba, Assistant Secretary/Treasurer
Patricia Mowry, Member

The Board by a unanimous vote on a motion by Richard Barnes and a second by Frank Ziemba appointed Gaitens, Tucceri and Nicholas as Solicitor.

The Board by a unanimous vote on a motion by Richard Barnes and second by Frank Ziemba appointed Community Bank as Trustee/Paying Agent.

The Board by a unanimous vote on a motion by Richard Barnes and second by Patricia Mowry elected to table the appointment of KLH engineers until further notice.

ENGINEER'S REPORT

DISCUSS TRADITIONS OF AMERICA PLANNING MODULE AND AUTHORIZE SIGNING GP PERMIT APPLICATION

Walter O'Shinski addressed the Board the on the Traditions of America (TOA) Planning Module. Walter explained that the tap- in purchase agreement has not yet been finalized. Walter requested that the Board authorize the signing of the general permit for sewer

construction contingent on receipt of the executed tap-in-permit agreement and reimbursement agreement.

The Board by a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziemba conditionally approved signing the general permit contingent on all outstanding items being received and acceptable to Walter O'Shinski.

MACK INDUSTRIES UPDATE

Romel Nicholas updated the Board on the ongoing situation with Mack Industries. Romel Nicholas sent a letter to Mack Industries to set up a meeting to address costs and their attorney has sent correspondence back requesting what the Authority wants from Mack. Romel Nicholas requested an executive session to discuss this matter

LAWRENCE UPDATE

Eric Tissue updated the Board on the Lawrence project. Eric explained that Membrane Biofilm Reactor (MBR) was selected as the technology for the Teodori site and that they have evaluated the operational costs of the MBR system relative to the operation costs of running the whole Teodori plant as extended air which is its current operating configuration. While the operational costs would not double when running the whole plant as extended air due to economies of scale, because an MBR plant would result in a higher operational cost on a power consumption basis, the projected Operational & Maintenance (O&M) costs could be double the current O&M costs. Various MBR studies have shown electrical costs to be generally higher. The current O&M expenses for Teodori are approximately \$207,000 annually, so O&M costs for MBR could be approximately \$415,000 annually.

Walter O'shinski calculated and circulated spreadsheets as to what the rates would be if we continued separate watershed rate structure or if we combined all watersheds under one unified rate structure. Patti Mowry explained that if we take a loan with Pennvest that they will evaluate their loan calculations on a combined rate structure, but that they will not force the Authority to combine rates and that decision comes from the Authority. Walt O'shinski was tasked with following up with Pennvest to clarify the rate structure analysis.

Eric Tissue said that he has not yet look into RUS funding and will look into RUS funding and give a report on it for the next meeting.

Frank Ziemba asked if the projected amounts to be received are an accurate representation on Walter's spreadsheet to which Walter O'shinski responded yes, except for the LSA grant. That amount is only estimated to be 1 million, it could be less. Walter O'Shinski also clarified that there are other components that could be adjusted to change the rate structure, for example tap in amounts would change the rate.

SOLICITOR REPORT

Romel Nicholas requested an executive session at the end of the meeting for discussion of the CHJA litigation and the Mack industries update.

BUSINESS MANAGER REPORT

December 2018 FINANCIAL REPORT

Greg Gennuso circulated the December 2018 financial report for review.

DISCUSS EASEMENT OFF ACCESS ROAD TO KLINGER PUMP STATION

Greg Gennuso informed the Board that there is a landlocked lot for sale off of the access road to Klinger Pump Station and the current owners have submitted a deed of easement for a driveway off of that road. Greg Gennuso informed the Realtor and potential buyer of the requirements from the Authority of an escrow account to cover legal costs and a plot plan with metes and bounds to be included in the easement agreement. Greg Gennuso and Romel Nicholas confirmed that the legal easement agreement is with the potential buyers attorney for review.

RATIFY ADVERTISEMMENT OF MEETING TIME AND REORGANIZATION DATE

Greg Gennuso informed the Board that he had already advertised the meeting time for the year, which is the third Tuesday of every month at 5pm at the Cecil Township Meeting room and the meeting time for this reorganization meeting with the newspaper and need a motion to ratify that advertisement. The Board by a unanimous vote on a motion by Patricia Mowry and a second by Richard Barnes ratified the advertisement of meeting.

RENEWAL OF CD 00-13018987

Greg Gennuso stated that CD # 00-00-13018987 matures on January 28, 2019 and recommended renewal for one year at the new interest rate of 2.44% with a yield of 2.50% with no penalty for early withdrawal. The Board by a unanimous vote on a motion by Richard Barnes and a second by Patricia Mowry authorized the renewal of the CD. Frank Ziembra requested Greg Gennuso to follow up on the last months CD that was renewed to see if we can get the new rate.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Richard Barnes and a second by Patricia Mowry authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

EXECUTIVE SESSION FOR PERSONNEL MATTER, CHJA LITIGATION, AND MACK

The Board by a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra entered into an executive session at 5:28 pm. The Board exited the executive session at 6:40 pm. The executive session brought forth one motion.

The Board by a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra approved the budget as presented with only the amendments in payroll discussed in executive session as the changes. Note to this motion: Donald V Gennuso abstained from any discussion in Greg Gennuso's salary.

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes, the meeting was adjourned at 6:40 P.M. The next regular meeting is scheduled for 5:00 P.M. Tuesday, February 19, 2019.

Secretary