

Cecil Township Municipal Authority
Monthly Meeting
May 16, 2017

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, May 16, 2017 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 5:00 PM with Donald V Gennuso, Richard Barnes, Blane Volovich, and Frank Ziemba in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers, and Gregory Gennuso, Administrator. Walter O'Shinski P.E and Timothy Markovich were absent.

MINUTES OF APRIL 18, 2017

The Board on a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich approved the minutes of April 18, 2017.

HEALTHPLAN RENEWAL

Rob Simonin, from the Robert A Simonin Agency, addressed the Board on the impending renewal of the health care plan for the employees of the Authority. Mr. Simomin advised that Aetna, the existing company that supplies coverage, would no longer be covering small groups and we would have to switch to another carrier. Mr Simonin provided the Board with several options to review. The Board on a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich selected the Highmark Blue Cross Blue Shield Community Blue Flex program with zero deductible.

ENGINEER'S REPORT

LAWRENCE PLAN UPDATE

Eric Tissue circulated a memo that updated the Board on the status of the project. Eric Tissue also provided the following salient points from a meeting held with Pennvest Specialist, Dan Mikesic, and DEP representatives on May 11, 2017, in which Greg Gennuso and Donald V Gennuso were also in attendance.

- Because PENNVEST uses the median income from the township in its affordability calculations, it is unlikely that the project will qualify for any grant funding.
- PENNVEST will fund facilities that include a factor for reasonable growth (20% typical) unless historical data indicates otherwise
- PENNVEST is reviewing the option of funding of the Lawrence project as a separate rate district. PENNVEST normally bases their affordability index on the assumption of spreading cost of the project across the entire customer service area
- Because the estimated cost of the project exceeds \$10 million, a second opinion review by an independent engineer will be required.
- KLH will be evaluating the impact on the rates if the plant design was

downsized with respect to future growth.

- Grinder pumps on the project must be owned by the Authority

As of meeting time, we have not yet received a response from PENNVEST.

DICUSS FURTHER PLANT REPAIRS BY MACK INDUSTRIES

Eric Tissue addressed the Board on an email he received in response to the letter that was authorized to be sent to Mack. Mack stated that it has not had any further engineering review on the situation and that they had stopped down to the plant and the repairs looked good. It is unknown if any further repairs are needed and it appears the structure is sound. Romel Nicholas again would recommend that an engineer's report is necessary to show what the root cause of the problem. Romel further recommended that a follow up letter to Mack be sent clarifying our position and that the letter be contingent on the chairman's and Walter O'shinski's review and approval. The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra authorized the letter.

SOLICITOR REPORT

Romel Nicholas addressed the Board on his solicitor's report. Romel provided a proclamation for Stephanie Lucchino to be signed by the Board acknowledging her years of service to the Authority.

Romel Nicholas addressed the competitive bids for the appraisal of the land for the Lawrence wastewater treatment plant. Two bids were received and Romel recommended the lower bid from Gary Bodnar for the appraisal of the site and the total parcel. Romel requested a motion to authorize the appraisal. The Board on a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes authorized using Gary Bodnar to conduct the appraisal.

Romel Nicholas circulated a draft resolution that covers tap- in abandonment procedures. This resolution was reviewed by the staff and Walter O'Shinski had some issues with the draft as it stands. The Board elected to table this item until Walter O'shinski returns.

BUSINESS MANAGER REPORT

AUTHORIZE ESCROW REFUND FOR CFS BANK

Gregory Gennuso informed the Board that CFS Bank currently has \$ 4,058.92 in escrow funds and their project is completed and approved. Greg Gennuso recommends releasing those escrow funds to CFS. A cash escrow in the amount of \$750.00 has been withheld from the refund in lieu of an 18 month Maintenance Bond. The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra authorized the release of these escrow funds.

MANGANAS REFUND FOR LEAK

Greg Gennuso informed the Board that Nick Manganas a resident at 1330 Route 980 road had a leak at his hose bib and requested a credit for the leak, as the water did not end up into the sanitary sewer and the leak has been repaired. The Board on a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes approved the refund for Mr. Manganas.

2017 SALARY RESOLUTION

Greg Gennuso presented the Board with the annual Salary resolution that memorializes the salaries for the employees for 2017. The Board on a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes approved the resolution.

ENCROACHMENT AGREEMENT AT 1772 OLD FARM RD

Greg Gennuso informed the Board that the resident at 1772 Old Farm Road in Lawrence wishes to build a deck that borders our easement in the rear of the property. The Board on a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich approved the encroachment agreement.

TAP-IN RESOLUTION

This item was covered in the solicitor's report and has been tabled.

DISCUSS RATES

Greg Gennuso distributed a comparison of sewer rates for local municipal authorities and an analysis of the Authorities operating costs for 2016 including a breakdown of commercial accounts. Frank Ziembra proposed an increase of \$2.00 per thousand gallons for commercial customers and \$1.00 per thousand gallons for residential customers. This would cover the losses that occur at the plants and the increase in treatment fees being imposed on the Authority. The Board deliberated with several options before agreeing on Frank Ziembra's proposal. The Board on a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes approved the increase to the rates. The information on the increase will be distributed to the customer base by an insert in the June bills.

REVIEW OF CORRESPONDENCE

Richard Barnes had an issue with West Penn Power's back bill request of \$30,000. Romel Nicholas volunteered to contact West Penn Power on this back bill and attempt to get this resolved or reduced.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes, authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

EXECUTIVE SESSION FOR PERSONNEL

The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich entered into executive session at 6:32pm.

The Board came out of executive session at 6:33pm with one motion.

The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes approved the personnel matter that was discussed in executive session.

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich, the meeting was adjourned at 6:35 P.M. The next regular meeting is scheduled for 5:00 P.M. Tuesday, June 20, 2017.

Secretary