

Cecil Township Municipal Authority
Monthly Meeting
October 18, 2016

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, October 18, 2016 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 6:00 PM with Stephanie Lucchino, Blane Volovich, and Richard Barnes in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue P.E., KLH Engineers; Walter O'Shinski P.E, and Gregory Gennuso, Administrator. Timothy Markovich was absent.

MINUTES OF SEPTEMBER 20, 2016

The Board on a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich approved the minutes of September 20, 2016. Stephanie Lucchino abstained.

RESOLUTION AUTHORIZING ISSUANCE OF THE AUTHORITY'S
GUARANTEED SEWER REVENUE BONDS, SERIES OF 2016A

Mike McCaig addressed the Board requesting consideration for a resolution to be executed that will authorize the refinancing of the 2012 Bonds by the issuance of the 2016A Bonds. This action authorizes the Board to execute an acceptable Bond Purchase contract. The Bond Purchase contract is contingent on a 2% savings and will reflect a savings threshold over the long term. This resolution fully authorizes the bond transaction and the Bond council will not have to return to the Board for approval. The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes authorized the resolution.

ENGINEER'S REPORT

LAWRENCE ACT 537 PLAN UPDATE

Eric Tissue circulated a memo that updated the Board on the status of the project. The following items were contained in the memo:

- A preliminary layout of gravity and force main sewers has been completed and reviewed with Walter. Revisions to alignment are being made based on a review of the sewers with Walter.
- We are continuing work on the design of the WWTP in the revised location.
- We still have not had any meetings with Mr. Deblasio and his representative to discuss the acquisition of the property. It was expressed that the property owner

is interested in selling the entire 12 acre property and not a part of it. The Authority only requires a 1-1.5 acre parcel. An appraisal for the parcel of land will be started once a preliminary site plan has been provided by KLH showing the area required for the project.

- Preliminary design also continues on the Teodori Pump station and the associated force main. Revisions to the design are being made based on the most recent review with Walter.
- Design plans for the Lawrence Area sewer project are slated to be completed as of the end of 2016.

WINDCREST DRIVE SANITARY SEWER DESIGN UPDATE and RESOLUTION REQUESTING PA SMALL WATER GRANT FOR WINDCREST DRIVE

Eric Tissue updated the Board on the proposal for Windcrest Drive Sanitary sewer replacement. The preliminary design is ongoing, and is a bit more complicated than expected. It appears to be easier to locate the new section of line across the street from its current location. The cost estimate for this project is very conservative at \$127,500 with a 15% match of \$22,500 from the Authority. The amount for KLH to submit the application will be less than \$1,000. Eric Tissue is still gathering items in order to submit the application which is due by October 31st, so a resolution is required. The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino, approved the resolution.

SOUTHERN BELTWAY IMPACT ON CHERRYBROOK SEWER SYSTEM

Walter O'Shinski addressed the Board on the recent meeting he and Romel Nicholas attended regarding the Southern Beltway and its elimination of eight homes in the Cherrybrook system. The Turnpike Commission indicated that the Authority cannot be legally compensated for the loss of revenue from the loss of these eight homes, nor for the sanitary sewer lines that would have to be abandoned, because of our designation as a public authority. Walt informed the Board that we will be able to recover the manhole frames and covers. Romel Nicholas informed the Board that the language on the relocation agreement between the Authority and the turnpike commission will be modified so that it is now acceptable by the Authority and Walter will be able to inspect the completed work.

COOL VALLEY PLANNING MODULE DISCUSSION

Walter O'Shinski introduced Michael Takacs from CEC Engineering who presented a planning module for the Cool Valley Development adjacent to Southpointe. The developer on this project is Mr. Sabatino, and it has been about six years since the last discussion on this project. Walter explained capacity is available for the initial phase of the project but that we do have concerns on the available capacity for the entire

project. Mr. Takacs informed the Board that this initial phase 1A encompasses the development of the pads and infrastructure for the site. The type of buildings that would be developed is not yet known at this time so, a 100,000 square foot office building and the accompanying flows are what is represented at this time. Mr. Takacs further explained that as additional users come online a new planning module with additional capacity requests would be presented to the Authority. Walter O'Shinski expressed concerns about the depth of the sewers in certain areas and that the lack of capacity for the entire project. Walter O'Shinski suggested a joint meeting of all of the affected parties, North Strabane, Canonsburg-Houston and CTMA to iron out the capacity issues while the project is in a preliminary phase. Walter O'Shinski also informed Mr. Takacs that the easements to connect into the sewer would need to be acquired prior to the planning module being approved by the Authority.

Resident Dennis Sluciak expressed concerns that the 100 acres he owns in that watershed would also need to be considered for future development. The Board listened to Mr. Sluciak's concerns and recommended that he present a formal planning module, so that the Board could have a better idea of the scope of his project.

SOLICITOR REPORT

Romel Nicholas updated the Board on the resolution for Deduct meters. There were two sections of this resolution that were modified to reflect the current policy. The changes were to frequency of readings and method of payment. The meters are read yearly and the accounts are credited. The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes ratified the resolution.

Romel Nicholas updated the Board on the status of the communications with Attorney Jesse White's office in regard to letters on the Monaco system, and the board's interest in acquiring property, the owners of which Attorney White legally represents. Romel received an overdue response from a member of Attorney White's staff in which states that they are still reviewing the letters we sent them on the Monaco system and they were forwarding a deed to Romel on the property acquisition matter. The deed in question ended up not being for the property in which the Authority is interested in obtaining.

Romel Nicholas updated the Board on the safety manual. Romel and Walter met and discussed the safety manual and are in agreement on the format and content of the manual.

Romel Nicholas updated the Board on the Salvini driveway issue. A letter sent to the CTMA Office by Salvini's attorney was distributed to board members. Romel Nicholas discussed this issue with Greg Gennuso and while still maintaining a stance of the repair of the driveway being past the statute of limitations a settlement may be more affordable than possible litigation. Romel reached out to Salvini's attorney to see if this would be a viable option and it does appear that a modest settlement amount may be

feasible to end this issue and Romel hopes to have this amount for the next meeting.

Romel Nicholas updated the Board, on the Falconi matter. The Falconis want to subdivide property to sell a small portion of the land to Columbia gas. A municipal deferred settlement claim of approximately \$30,000 is affixed to the property. It has been requested by the Falconis that the amount of \$3,000 be accepted for the acre of property to be subdivided. The board will await a response from Falconi's attorney.

BUSINESS MANAGER REPORT

AUTHORIZE RENEWAL OF CD 00-13017917

Greg Gennuso stated that CD # 00-13017917 matures on October 20, 2016 and recommended renewal for one year at the interest rate of 1.95% with a yield of 2.00% and no penalty for early withdrawal. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich authorized the renewal.

UPDATE PROPERTY ACQUISITION ON MILLERS RUN

Greg Gennuso updated the Board on the steps required for the property acquisition on Millers Run Road. Greg received the paperwork and steps for a rezoning and variance request that would be necessary to facilitate a building on the property. Prior to completing and paying fees for these forms, Greg asked Bruce Bosley if he could determine what the likelihood of success would be for the rezoning and variance. Bruce said he would investigate and get back to Greg by the next meeting. Greg continues to update the homeowners on the status of the property acquisition.

UPDATE CREDIT CARD SERVICES

Greg Gennuso informed the Board that when he attended the PMAA conference he was able to meet several vendors that may be of service as far as the credit card collection is concerned. Greg circulated an analysis of the current credit card program and two quotes for comparison. Greg recommended that no changes be made to the program at this time as it is a very small percentage of customers that use the service and the contract with the current credit card program is still in force until June of 2017. The Board agreed with the recommendation.

UPDATE ON ELECTRICITY BROKER

Greg Gennuso updated the Board on the electricity supplier broker and that the solicitor was still not comfortable with the language in the contract. The Board recommended to table this topic.

FINANCIAL REPORT FOR AUGUST 2016

Greg Gennuso stated that the financial report for the month of August 2016 was previously provided for the Board to review.

REVIEW OF CORRESPONDENCE

There were no comments on the correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Stephanie Lucchino and a second by Richard Barnes, authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Stephanie Lucchino and a second by Richard Barnes, the meeting was adjourned at 7:36 P.M. The next regular meeting is scheduled for 6:00 P.M. Tuesday, November 15, 2016.

Secretary