

Cecil Township Municipal Authority
Monthly Meeting
November 18, 2014

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, November 18, 2014 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald Gennuso called the meeting to order at 6:04 PM with Stephanie Lucchino, Richard Barnes, Blane Volovich, and Timothy Markovich in attendance. Also present were Jeff Hollowood, Gaitens, Tucceri and Nicholas; Walter O'Shinski P.E., Dennis Bell, Administrator and Gregory Gennuso, Assistant Administrator. Eric Tissue, KLH Engineers Inc. was absent.

MINUTES OF OCTOBER 21, 2014

The Board by a 4 to 1 vote on a motion by Richard Barnes and a second by Stephanie Lucchino approved the minutes of the meeting of October 21, 2014. Blane Volovich abstained.

ENGINEER REPORT

UPDATE ON LAWRENCE ACT 537 PLAN

Walter O'Shinski updated the board on the Lawrence 537 Plan. He stated the comment period for the plan expired with no comments received from the public. Walter O'Shinski provided the applicable resolution to the Cecil Township manager for passage at the December 1, 2014 township supervisors meeting. He stated the LSA grant application has been forwarded to the Washington County Redevelopment Authority for design funds and that a hearing will be held in January 2015. Blane Volovich requested a letter be addressed to the township supervisors regarding their commitment of one million dollars toward the project. Walter O'Shinski stated he would email the request to the township manager. Walter O'Shinski requested a motion to submit the 537 Plan to the PADEP for approval. The Board, by a unanimous vote on a motion by Blane Volovich and a second by Timothy Markovich, authorized the submission.

UPDATE ON SANDLEWOOD & TIMBERCREST DRIVE SEWER PROJECT

Walter O'Shinski updated the board that a pre-construction meeting with to R & B Contracting and Excavation Inc. is scheduled for November 19, 2014 and that construction should start shortly thereafter.

SOLICITOR REPORT

Jeff Hollowood referred to his monthly report circulated to the Board. He reported that the new contract for Freedom systems was not required as the original contract renews yearly on the anniversary date of June 19.

Jeff Hollowood reported that the objection for the Altieri bankruptcy was filed and that the liens for 12 Altieri Street, Cecil PA would be satisfied at sale of the property, which is scheduled for November 20, 2014.

BUSINESS MANAGER REPORT

UPDATE OFFICE SPACE AND BILLING SERVICES

Gregory Gennuso reported that office space is available in the Southpointe business park with rentals quoted at \$23.50 to \$24.00 dollars a square foot. He reported that the office space in Lawrence, PA is no longer available. Richard Barnes is going to follow up with property owners for vacant office spaces in Lawrence to determine if there is any availability. Gregory Gennuso is going to follow up with Tom Casciola on availability of his remaining office space.

The board requested Jeff Hollowood to raise the offer amount for the PNC Bank building to \$200,000. He requested a motion authorizing the new offer. The Board, by a unanimous on a motion by Stephanie Lucchino and a second by Richard Barnes authorized the increase in the purchase offer to PNC Bank.

Dennis Bell reported that there are continued billing issues with Freedom Systems and that Gregory Gennuso is gathering quotes for billing services.

DISCUSS SEPTEMBER 2014 FINANCIAL REPORT

Dennis Bell reported that the financial report for the month of September 2014 was provided for the Board to review.

REVIEW OF CORRESPONDENCE

There were no comments on the correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

By a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino, the Board authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment

Discharge Monitoring Reports were approved for submission to the PADEP

EXECUTIVE SESSION

The Board by a unanimous vote on a motion by Stephanie Lucchino and a second by Timothy Markovich entered into an executive session at 6:47 PM to discuss personnel matters. The Board returned to the general session at 7:35 PM.

The Board by a unanimous vote on a motion by Timothy Markovich and a second by Richard Barnes authorized the solicitor to address a letter to Michael Sherrieb in regards to what was discussed in the executive session.

ADJOURNMENT

There being no other business, by a unanimous vote on a motion by Stephanie Lucchino and a second by Richard Barnes, the meeting was adjourned at 7:35 PM. The next regular meeting is scheduled for 6:00 P.M. Tuesday, December 16, 2014.

Secretary