

Cecil Township Municipal Authority
Monthly Meeting
April 21, 2009

The Cecil Township Municipal Authority held its' regular monthly meeting on Tuesday, April 21, 2009 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 6:00 PM with Stephanie Lucchino, Kenneth Heirendt and Brian Altland present. Absent was Blane Volovich. Also present was Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers; Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF MARCH 17, 2009

The Board on a three to one vote on motion by Kenneth Heirendt and second by Stephanie Lucchino approved the minutes of the meeting of March 17, 2009. Brian Altland abstained.

ENGINEER REPORT

UPDATE ON LOCAL SHARE GRANT PROJECTS

Walter O'Shinski updated the board on the status of the Mc Connell Road Sanitary Sewer Extension project. He stated he met with Kevin Wilmot with Widmer Engineers on April 21, 2009 and received a revised plan. He stated he would review the information provided. He stated a revised easement needs to be completed and signed by Alfred Heirendt.

UPDATE ON MILLERS RUN PROJECT

Michael Sherrieb presented his report to the board. He stated no activity on the mechanical contract. Kranick Environmental has three items on the punch list that needs to be completed – paving, caulking of louvers and start-up and training of the ventilation system. He stated no pay estimate was received from Kranick.

A change order was required for additional operational controls to deliver the flow meter signal directly to the remote belt filter press control panel and provide control components to protect the belt filter press wash water booster pump from damage if there is a loss of effluent water supply to the pump. The cost for the work was \$5,534.75.

The Board on unanimous vote on motion by Brian Altland and second by Stephanie Lucchino authorized change order number 5 on the Wagner Electric contract for an amount of \$5,334.75. The amount paid was a net amount after a \$200.00 credit for additional inspections was taken into consideration.

GERALD GODFREY TAP-IN ISSUE

The Board acknowledged receipt of an email from Gerald Godfrey stating he was unable to attend the meeting and would have additional information for the board at their May 2009 meeting. Donald Gennuso inquired if the geotechnical report was received and Eric Tissue stated nothing was received.

The Board on unanimous vote on motion by Kenneth Heirendt and second by Brian Altland authorized the solicitor to initiate the lien process providing Mr. Godfrey with a thirty day notice to pay the tap-in fee or have the property liened for the tap-in fee.

SOLICITOR'S REPORT

Romel Nicholas presented his monthly report to the Board. He stated issues related to the Sitarik contract, the Fleehler system and Gateway Engineer release need to be discussed in executive session.

BUSINESS MANAGERS REPORT

DISCUSS LETTER TO MILLERS RUN PROPERTY OWNERS

Dennis Bell discussed the issue related to the property owners not connected into the sanitary system. He stated two groups are involved those who paid the tap-in fee with the understanding of the connection of no later than July 11, 2009 and those who have ignored all correspondence regarding the project. Romel Nicholas stated two letters should be prepared and mailed by certified mail giving the property owner sixty day notice related to the July 11, 2009 mandatory tap-in date.

The Board on unanimous vote on motion by Brian Altland and second by Kenneth Heirendt authorized letter be prepared and mailed to the two groups.

UPDATE ON WEBSITE

Dennis Bell advised the Board on meetings with Ronald Deceder and Canon-McMillan School district for hosting the Authority website. He stated the school agreed to offer the space on their server for that purpose. The Board on unanimous vote on motion by Brian Altland and second by Stephanie Lucchino authorized contracting with Ronald Deceder to work for the Authority as the webmaster. The hourly rate for his service is \$35.00 per hour.

DISCUSS FEBRUARY 2009 FINANCIAL REPORT

Dennis Bell discussed the financials for February 2009.

BOND REFINANCING

Dennis Bell discussed with the Board a report prepared by Scott Shearer – Public Financial Management for a future opportunity in refinancing the 2004 bond debt. He suggested the board consider inviting Mr. Shearer to a future meeting and it was agreed to invite him to the May 2009 meeting.

COMMENTS FROM THE FLOOR

Eva Graziano inquired on the status of the Elm Drive Grinder Pump project and was told that the engineering work would be completed once the Mc Connell Road sewer line extension work is completed.

Kevin Mc Keegan representing R & J Property Group LLC discussed with the Board their work with Canonsburg-Houston Joint Authority and North Strabane Municipal Authority on an amended service area. Walter O'Shinski stated he had a conversation with the developers regarding servicing fringe areas but there were no discussions regarding changing the Morganza Road service area as delineated in the existing service agreements. Walter O'Shinski stated the service agreement negotiated last year followed the watershed of the area.

Walter O'Shinski stated that Ron Sabatino was previously provided with a pre-developer agreement for execution and a request was made for escrow funds neither of which was received by the Authority. He inquired on whether the developers owned all of the property located in their plan. Kevin Mc Keegan stated that most of the property is either owned or under agreements.

Donald Gennuso recommended that the standard pre-development agreement be completed and funds deposited be deposited into an escrow account. The developer agreed to meet with Walter O'Shinski to review and discuss their plans.

CORRESPONDENCE

The correspondence was reviewed for filing.

An inquiry was made if action was needed by the Authority on the Widmer Engineering letter regarding out-of-scope work on the sanitary sewer design for Mc Connell Road project. Walter O'Shinski stated the additional work was required due to property line issue not previously noted in the tax maps. He stated he would request Washington County Redevelopment Authority include the additional costs of \$1,800.00

be considered as a part of the Local Share Grant funds.

Walter O'Shinski referred the Board to the draft Lawrence Study prepared by Senate Engineering. He further stated that Senate Engineering would be at the May meeting to discuss the report.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

A unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt the Board authorized payment of expenses and transfers as follows.

Brush Run Expense/Transfer MM to Checking
Teodori Expenses/Transfer MM to Checking
Southpointe Expenses/Transfer MM to Checking
CherryBrook Expenses/Transfer MM to Checking
Millers Run Expenses/Transfer MM to Checking
Gilmore Expenses/ACH Debit and PNC Requisition
Employee Time Reports/Payroll; 941 Employee Tax Deposit
Payment of Invoices
Discharge Monitoring Reports were approved for submission to the PA DEP

EXECUTIVE SESSION

The Board on motion by Kenneth Heirendt and second by Stephanie Lucchino entered into executive session at 6:45 PM to discuss issues related to the Sitarik contract, the Fleeker system and Gateway Engineer release.

The Board ended the executive session at 7:20 PM and returned to the general session taking the following actions:

The Board on unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt authorized the solicitor to prepare a Writ of Summons and Trespass on the surety company to have the statute of limitations tabled.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Brian Altland authorized the solicitor to write a letter to Attorney Ayoob representing Gateway Engineers stating that signing a no release cannot be done at this time.

ADJOURNMENT

There being no other business by unanimous vote on motion by Brian Altland and second by Kenneth Heirendt the meeting was adjourned at 7:22 PM. The next regular meeting is scheduled for Tuesday, May 19, 2009 at 6:00 PM.

Secretary